



BONITA UNIFIED SCHOOL DISTRICT

115 West Allen Avenue San Dimas, California 91773 (909) 971-8200 Fax (909) 971-8329

Superintendent

Gary J. Rapkin, Ph.D.

Assistant Superintendents

Lois Klein, – Educational Services

Curtis Frick – Human Resources Development

Ann Sparks – Business Services

Board of Education

Chuck Coyne

Glenn Creiman

Jim Elliot

Diane Koach

Patti Latourelle

Summary Bond Oversight Committee April 22, 2009

1.0 Attendance:

1.1 Present:

Emmett Badar, Robin Carder, Guy Cloutman, Don Green, Tim Hepburn, Steve Johnson, Brian McNerney, Abbi Palsma

1.2 Absent:

Alta Skinner

1.3 Guests:

Michael Vonasek, Capital Program Management
Kitty McBride-Stern, Capital Program Management
Roy Combs, Bernards
Brad Wines, Bernards
Julio Barrios, Bernards
Michael Stock, Bernards

1.4 Others Present:

Ann Sparks, Assistant Superintendent Business Services

2.0 Handouts:

Agenda 4/22/09

Summary 1/7/09

Measure C Budget Reports April 22, 2009

3.0 Items Discussed:

3.1 Welcome:

Robin Carder called the meeting to order at 5:45 pm. Ms. Carder welcomed the Committee members and other attendees and introductions were made.

3.2 Approval of Summary:

On a motion by Emmett Badar and seconded by Steve Johnson, the summary of January 7, 2009 was unanimously approved as presented.

3.3 Update on Modernization Projects:

Representatives from Bernards provided a PowerPoint presentation on current modernization projects including a financial report for each project. Brad Wines reviewed the status of the Allen Avenue and Gladstone Elementary School projects. Both projects are currently in Phase Four. The Allen Avenue project is 52% complete and approximately 28% of the change order contingency has been obligated. The Gladstone project is 57% complete and approximately 57% of the change order contingency has been obligated. The projects are both behind schedule and the completion dates may need to be extended.

Julio Barrios reviewed the status of the modernization project at La Verne Heights Elementary School. The project is currently in Phase Five with 58% of the project completed. Approximately 61% of the change order contingency has been obligated. The project is on schedule for construction to be completed at the end of the summer.

Roy Combs reviewed the status of the modernization projects at Roynon Elementary School and Ramona Middle School. The Roynon project is currently in Phase Five and construction activities are scheduled to be completed in May. Project closeout activities will continue through the summer. The project is 93% complete and approximately 75% of the change order contingency has been obligated.

The Ramona project is currently in Phase Four. The project is 89% complete and approximately 65% change order contingency has been obligated. Construction activities are scheduled to be completed in August and closeout activities will continue into the fall. If construction activities do not progress as expected, the District will consider augmenting the contractor's workforce in order to complete the project prior to the start of the 2009-10 school year.

Ann Sparks reported to the Committee that the District was planning to use the interim housing at Ramona as a temporary location for the students at the Ed Jones Educational Center while that campus is undergoing modernization. Plans for fencing and campus supervision were discussed.

Other topics discussed were warranties and responsibilities for repairs after construction is completed and the issues related to public works projects and low bidders.

3.4 Budget Update:

Kitty McBride-Stern of Capital Program Management discussed the current project budget reports. She detailed various changes to the projects budgets and reported on a

1.7% increase in state funding. The increase in state funding was the result of the annual adjustment in the funding rate and the impact of some additional state funding for ADA upgrades.

3.5 Project Updates

Ann Sparks reported that the bids for the Ed Jones Education Center (EJEC) project had all been rejected because none of the bids were responsive to the bid document requirements. The project is in the process of being rebid. Southern California Edison (SCE) has informed the District that the electric service at the District Office complex is not in compliance with Public Utilities Commission requirements. The service feeds to the complex will need to be consolidated from four feeds to one feed. Staff will be meeting with SCE representatives to determine how to remedy the situation. The EJEC project may be impacted by any work that needs to be done to accommodate the SCE changes.

The bid package for the Oak Mesa project will be issued in the next few weeks. Construction is scheduled to start at the campus this summer.

Ms. Sparks then updated the Committee on Measure AB. The first Measure AB project will be the lunch shelter at Ramona Middle School. The architect is currently working on the plans and it is anticipated that the project will begin this summer. Agreements with several architectural firms are being negotiated so that planning for other Measure AB projects can be started. Depending on the economic environment, the first Measure AB bonds may be issued in July.

4.0 Future Meeting Dates: The next two Committee meetings are scheduled for July 8 and October 14, 2009. The annual audit report will be presented at the October meeting.

5.0 Public Comment: There were no comments from the public.

6.0 Adjournment The meeting was adjourned at 7:00 pm with a unanimous vote. The next meeting will be held on July 8, 2009 at 6:00 p.m. in the Board Room.